



2017-2018 SPES PTA Volunteer Interest Form



Thank you for your interest in serving as a PTA volunteer! Please submit this form as soon as possible.
 There is also an online version of this form at: <https://goo.gl/forms/7dolyNLIq11B5Xq02>
 (You only need to fill out and return this paper form if you did not do the online version)

Volunteer Name		
Email	Phone (home)	Phone (cell)

Please check as many areas as you may be interested in volunteering. If you don't select anything, we will add you to our list of service and event volunteers.

NOTE: If you filled out the PTA Volunteer Interest Form last year, you only need to fill out this form if you are NOT currently registered to the Dining Room, Kindergarten Lunch Bunch, Service or Event nList site and would like to be added for this year or would like to indicate your interest in being a room parent.

For more information about volunteering, please contact the VP of Volunteers at spesvolunteer@gmail.com

**Committees with volunteer opportunities outside the regular school/work day are indicated with an asterisk.*

Times and/or dates are indicated when known or limited to a specific period.

Otherwise, volunteer opportunities are throughout the school year and/or as needed and you can participate once or as many times as you like.

<input type="checkbox"/> Dining Room	Assist students during lunch (11:30 to 12:30) by providing napkins, spoons, condiment packets, etc. when don't have enough scheduled volunteers.
<input type="checkbox"/> Kindergarten Lunch Bunch	Assist students during Kindergarten lunch (10:30 to 11:30) by helping the students purchase lunches and by providing napkins, spoons, condiment packets, etc.
<input type="checkbox"/> Room Parent	Work with student's teacher to plan special activities and enlist parent volunteers for lunch duty, readers, etc. 2 per class.
Have you been a room parent before? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Name of teacher for whom you would like to be a room parent:	

Volunteer Coordinator Use Only	HCPS Volunteer/Mentor Application Completed: <input type="checkbox"/> Yes <input type="checkbox"/> No
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<input type="checkbox"/> SERVICE VOLUNTEER - Includes the following	
Beautification*	Help maintain the Secret Garden and perform other gardening projects around the school.
Community Service*	Work with chairperson to coordinate community service projects (Treats for Troops, Christmas Mother, etc.). Make copies, get supplies, help setup, etc.
Fitness/Music Resource Helper	Help Mrs. Miller and Mrs. Garcia with fitness and music activities throughout the year. Make copies, help setup, volunteer during special events, etc.
Green Team*	Help teachers and students at meetings (every other Wed between 2:45 and 3:15) and/or with environmental projects.
Hospitality*	Provide food, snacks, supplies, etc. for teacher and staff recognition events.
Media Center/Arts Resource Helper	Help Mrs. Kingoff and Mrs. Dornik with media center and art activities throughout the year. Check out and shelve books as well as help the Media Specialist with projects. Post artwork periodically. Based on your availability (e.g., weekly, monthly, etc.)
Memory Book*	Take pictures, assist with communication, compile materials, and/or help with distribution of memory books at end of school year.
Programs*	Work with 5 th VP to coordinate special programs (Veteran's Day assembly, Internet Safety, etc.). Make copies, get supplies, help setup, etc.
Recycling*	Assist students collecting recycling from the school and preparing it for pick-up. Every Thurs between 7:45 and 8:15.
Stinger Store/SCA	Volunteer in the Stinger Store and assist the SCA with meetings and projects. Every Fri between 7:50 and 8:20.
STREAM	Assist the chair collect materials, organize the Science Technology Research Engineering Arts Math Room , and coordinate supplies and volunteers for lessons.

<input type="checkbox"/> EVENT VOLUNTEER - Includes the following	
Book Fair*	Help with wish lists, raffle, vouchers, and other needs for "kick-off" day (typically a Sat in MAR at Barnes & Noble).
Fall Festival*	Be on the planning committee for our largest fundraising event. Subcommittees (food, games/grab bags, haunted house, face/hair paint/crafts, etc.) will meet periodically in SEP and OCT.
Fall Festival*	Setup, supervise activity, run games, etc. the day/night of Fall Festival (FRIDAY, OCTOBER 13).
Field Day*	Be part of the planning committee and help coordinate t-shirt orders, lunch orders, volunteers, etc. Meet periodically between FEB and MAY.
Field Day	Setup, cleanup, or run games, relays, tug-of-war, etc. the day of Field Day (usually the first Friday in May – Rain date of the following Monday).
Fifth Grade Celebration*	Be part of the planning committee for our end of the year celebration for 5th graders. Meet periodically between JAN and JUNE.
Fifth Grade Celebration	Setup, cleanup, run games, serve lunch, etc. the day of Fifth Grade Celebration (last Thursday of the school year).
Kids' Club*	Sign children in and out, assist instructors and ensure safety of students during enrichment program. After school on Wed (between 2:40 and 4:10) for 6-weeks in JAN, FEB and MAR. Help once or each week.
Picture Days	Assist photographer, students and teachers by keeping children lined up and on schedule for individual (OCT) and class (FEB) pictures.
Reflections*	Assist chairpersons with collecting, logging, categorizing and displaying entries (SEP) for theme-based national arts contest and/or help with Reflections ceremony at PTA general meeting (OCT).
Social*	Volunteer during social event(s), such as Bingo.

I understand that I am offering my services to Short Pump Elementary School and the SPES PTA for no compensation. I will submit the HCPS Volunteer/Mentor Application regarding my background, attend the volunteer orientation and any necessary training sessions, and provide my own transportation when needed.

Signature of _____

Volunteer

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